

# Marywood University

Scranton, Pennsylvania

Department of Nutrition & Dietetics

## Checklist - Quality Management / Productivity

Maintain all entries and records in your electronic binder. Please have your preceptor sign below that satisfactory performance has been shown in the following areas. Enclose all pertinent material.

The intern has:

- participated in various committee meetings (During COVID this may be virtual):

1. Patient Satisfaction Committee
2. Morning Huddle (daily)
3. EOC committee walk through of kitchen
4. Joint Commission Lab Accreditation Closing

- completed a QM/ PI outline

- participated in a PI study and presented results in department managers (During COVID this may be done virtually and with QM Committee also if possible).

- completed a research project on: Time/Taste Study (Maybe the QM/PI topic)

- presented data demonstrating ability create charts in MS Excel including formulas

- completed productivity studies

- displayed his / her ability to measure productivity

Kaleena Lewis

Preceptor signature

Date

10/28/21