



# Marywood University

Scranton, Pennsylvania

*Department of Nutrition & Dietetics*

## Checklist - Financial Management and Employee Scheduling

Maintain all entries and records in your electronic binder. Please have your preceptor sign below that satisfactory performance has been shown in the following areas. Enclose all pertinent material.

The intern has:

- completed the financial management outline
- completed a report on the facilities operating budget
- completed a Master Schedule

Kalena Lewis

Preceptor signature

10/28/21

Date